

January Meeting Actions

Ann Wright

Action	Notes	Status
Arts	23 01 24 – confirmed 1 st Green box 30 01 24 – Contacted Bracket owners 31 01 24 – confirmed manhole colour 06/07 02 24 – Plaque requests emailed	
Bank Account	Lloyds Interest Account	Completed
Bank Signatory	30 01 24 – JM application completed for Lloyds & NatWest NatWest confirmed.	Completed
Bench Install	21 11 23 – works confirmed with TCC & JR 31 01 24 – Works completed invoice paid.	Completed
Bollards	Quote to paint March 2024	
Brook Road Hire & Licence		
CCTV	23 01 24 - Contacted police for CCTV advice	Completed
Cemetery Trees	Order (£600 budget) Plant autumn 2024	
CW&C LTP Consultation	23 01 24 – circulated response 26 01 24 – Submitted response	Completed
D - Day	31 01 24 – Contacted Jim @ Rotary	Completed
Defib	26 01 24 – submitted CW&C grant application 28 02 24 – CW&C looking at land access agreement for installation.	
Eaton Road DBL Yellows	01 12 23 – Request site meeting with Highways. 24 01 24 – Site meeting	March Agenda
Grant Payments	15 11 23 – emailed & paid. Silver Band?	
High Street Parking Letter	31 01 24 – sent to CEO & CH 20 02 24 – CW&C confirmed investigating	Awaiting response
Interactive Speed Sign	Contacted H'ways of advice & price – 14 11 23 24 01 24 Discussed at Site meeting	March Agenda
Payroll	15 11 23 – confirmed new pay rates & backpay	Completed
Planning	11 10 23 – Sent CAT/TPO letter Rob Charnley 31 01 24 – Recontacted RC (asked for training) 23 01 24 – Reported enforcement matter 22 02 24 – submitted photographs 22 02 24 – CW&C identified application 18/03780/FUL 28 02 24 – T & TF in discussion with enforcement.	Completed
Planters	15 11 23 – Emailed Walker's.	Completed
Playing-field Lease	31 01 24 – circulated draft	February Briefing
Poppy Lane Path	20 02 24 – met contractor on site Updated price on March agenda 22 02 24 – emailed highways for permission	

	05 03 24 – resent above email	
Public Notice Board	30 01 22 – Placed order	
Sandstone Wall	11 01 14 – Site meeting – reported to January mee5rtint Awaiting method statement 05 03 24 – emailed officer.	
Signs	Cemetery Brook Road Car Park	
SID	31 01 24 – email IR regarding sites & training	
Tarporley Economy Working Group	07 02 24 – Amended review at first WG Meeting	
TCC Maintenance	31 01 24 – Requested meeting MR Tender doc to be drafted	
Tree policy	Map – 01 12 23 – circulated draft maps. Publish -	
Youth Shelter	23 01 24 – Confirmed decision to retain - CW&C & police 23 01 24 – Circulated report March agenda	